

BGHOA Board Meeting Minutes September 5, 2024

In Attendance:

Board Officers: Nancy Evans (Pres); George Moore (Vice-Pres); Peg Mendenhall (Sec) by phone;
Sam Bready (Treasurer); David Webster (At-Large).
Nadine Moore (Asst. Treasurer)

Committee Chairs: Maintenance: Sam Bready, Neighborhood Watch: Victor Evans.
Hospitality: Nancy Evans

Call to order: The meeting was called to order by Nancy Evans, President of the Board of Directors at 6:05 pm Eastern.

Secretary Report: Peg Mendenhall

- **Motion:** The Minutes of the August 17, June 17, and May 16, 2024 meetings shall be approved as circulated.
(Bready/Moore). **Approved by unanimous vote.**

Treasurer's Report: Sam Bready (Written report submitted and in the secretary's file and google drive.)

- Neighborhood is tracking on budget.

Committee Reports:

- Maintenance Committee-Sam Bready
 - Gate: Motion to approve gate expense—(Evans/Bready) Unanimously approved
 - Overseeding: No overseeding this year
 - Canopy: pursue Boyd estimate on Boxwoodgreen Drive to raise canopy and remove dead trees that could block entry into neighborhood
 - Landscaping: pursue quotes. Proposed launch loop bids continue. Committee will continue to work on a plan for the area. (Discussion/No action taken.)
 - Storage Lot: Owners who would like a new storage spot must contact George Moore to receive an assigned space.
- Finance Committee-Bob Schafer
 - Received timetable for next year's budget: action pending development of next year's budget
 - Membership: Bob Schafer, Orrin Ochs, Jessica deTournillon, Karen VanLeeuwen, Justin Kerns

- ARC
 - Update report of active and pending projects was submitted.
 - Solar projects pending
 - Russ Mendenhall unanimously approved by board to ARC committee

- Neighborhood Watch-Victor Evans
 - Pete Kauffman (end of Boxwoodgreen Drive) added as Neighborhood Watch captain
 - Three needed

- Hospitality Committee-*Acting chair Nancy Evans
 - Book Club: Darlene Didricksen. is ongoing.
 - Blunch: Margee Kauffman. Monthly breakfasts are ongoing.
 - Holiday Dinner: Nancy Evans. Wednesday, December 11. The annual holiday gathering will be a buffet at Napoli Cowboy. Evans has met with Melanie Eams to discuss time/food/price

Old Business:

- Interim board actions: new board members, new committee members
- Launch loop area development/parking project as discussed in the Maintenance report.

New Business

- Record retention policy:
 - Motion to ask attorney for advice: (Moore/Bready–unanimously approved)
- ARC member addition:
 - To install George Moore as ARC *member/tie-breaker per governance
 - Motion (Bready/Mendenhall–unanimously approved)
- Electronic voting
 - Review of policy
 - Addendum by Resolution into Bylaws/board policy
 - Motion: (Moore/Bready–unanimously approved)
- Mailboxes
 - Concern raised about condition/disrepair of neighborhood mailboxes
 - Board discussion of ways to address concern/encourage better maintenance of mailboxes
 - Evans will include recognition of the issue in the introductory paragraph to minutes when minutes are distributed to the neighborhood.

Meeting dates for upcoming year

- **Board Meeting: December 7, February 13, May 8**
- **Holiday Party: Wednesday, December 11, 2024**
- **Annual meeting: August 16, 2025**

Adjournment: There being no further business, Directors unanimously agreed to adjourn the meeting at 8:15pm Eastern.