

# BOXWOOD GREEN HOMEOWNERS ASSOCIATION (BGHOA)

## ARCHITECTURAL REVIEW COMMITTEE (ARC) APPLICATION

NAME(S) OF OWNER(S): \_\_\_\_\_

LOT # \_\_\_\_\_ STREET ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_ E-MAIL: \_\_\_\_\_

By completing and submitting this form, owners confirm that they have read and understand the provisions of the current revisions of the “**AMENDED AND RESTATED DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR BOXWOOD GREEN**” and the “**ARCHITECTURAL REVIEW COMMITTEE OPERATING PRACTICES**.” Both documents are available on the community’s Web site: <http://boxwoodgreen.org/>. Samples of the language from these documents are included in this application for emphasis but are not a substitute for your reading and understanding all appropriate sections of the official documents.

Owners will ensure that all plans for new construction and/or additions or modifications to existing structures or property are in compliance with these documents and agree to be responsible for the actions of their contractor/builder. The ARC will normally act on requests in a two-week time frame.

As stated in the ARC Standards document, Paragraph 3, “The applicant should contact his or her immediate neighbors...to inform the neighbors of the applicant’s intentions... When the application together with pertinent plans, if appropriate, is submitted to the Committee, any differences of opinion among the immediately adjacent neighbors and the applicant should be mentioned.”

**PROJECT:** HOME DOCK FENCE LANDSCAPE OTHER \_\_\_\_\_

### EXTERIOR MODIFICATIONS:

As stated in the Covenants document, Section 2, “Landscaping plans shall be reasonable, unobtrusive, and in keeping with community standards” and “No alteration in the exterior appearance of any building, boat dock, or other structure shall be made without approval by the HOA.” Homeowners requesting solar installation must verify their contractor’s product and installation will comply with BGHOA Alternative Energy Policy (see BGHOA web site).

**(Please attach pictures, scale drawings with dimensions, descriptions of materials and paint colors, etc., that give the ARC an understanding of the scope and location of your project in relation to your home.)**

MODIFICATION(S) REQUESTED: \_\_\_\_\_

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APPROXIMATE START DATE: \_\_\_\_\_

(PLANS MAY BE REQUIRED)

**ADDITIONS TO AN EXISTING STRUCTURE AND INITIAL CONSTRUCTION**

Section 2 of the Covenants specifies: "...building plans, specifications, exterior color or finish, plot plan showing the proposed location of such building, boat dock, or structure, drives and parking areas shall have been submitted to the HOA and approved in writing by the HOA...Plans shall be prepared by a person or firm regularly engaged in such work and must be included together with the application."

**IN CONSIDERATION OF THE RESIDENTS OF OUR ESTABLISHED COMMUNITY, YOU ARE REQUESTED TO INFORM YOUR CONTRACTOR NOT TO BURN ANY CONSTRUCTION DEBRIS.**

PROJECT REQUESTED: \_\_\_\_\_  
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STYLE OF HOME: \_\_\_\_\_ NUMBER OF GARAGE BAYS \_\_\_\_\_  
AREA (SQ FT): MAIN LEVEL \_\_\_\_\_ UPPER LEVEL \_\_\_\_\_ BASEMENT (FINISHED) \_\_\_\_\_  
TYPE OF SIDING: (BRICK, VINYL, ETC.) \_\_\_\_\_  
SIDING COLOR \_\_\_\_\_ ROOF COLOR/STYLE \_\_\_\_\_  
\_\_\_\_\_

(PLEASE PROVIDE SAMPLES, COLOR SAMPLES, OR PICTURES)

APPROXIMATE CONSTRUCTION START DATE: \_\_\_\_\_

OWNER(S) SIGNATURE(S): \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_ DATE \_\_\_\_\_

*(Revised 05/11/2023)*