

**Boxwood Green Annual Homeowners Association Meeting  
SML Community Church of the Brethern  
Wirtz, VA.**

**August 26, 2017**

Dick Heck, President of the Board of Directors, welcomed everyone and opened the business meeting at 10:30 am. Margee Kauffman confirmed that there was a Quorum in attendance.

Dick Heck introduced the current Board of Directors:

- Dick Heck- President
- Guy Harbert- Vice President
- Elaine Murdock- Treasurer
- Mark Thompson- Member at Large
- Patti Lynch- Secretary

**Old Business:** Reading of the August 13, 2016 Annual minutes. Dick Heck made a motion that the reading of the minutes be dispensed with, as all had received these minutes either electronically or by mail. A copy was also available at the meeting for everyone to review. A motion was made to accept the minutes, seconded, and the motion carried by voice vote.

Dick Heck mentioned that the New Covenant and Policy concerning the Short Term Rentals allowed in the neighborhood were accepted by one more vote than the 2/3 required. 59 out of 87 voted to accept the change. There were zero No votes. The new covenant and policy can be viewed on the BGHOA web site.

Bob Schafer has completed the audit for the 2016 period, which included the financials, HOA documentation practices and policies. There will be a special Board meeting to review all of Bob's findings.

**Introductions of New Association Members:** Dick Heck welcomed Justin and Carrie Kerns, who live on Royal Court, to the neighborhood.

**Appointment of Ballot Committee:** Dick Heck called for volunteers to form the Ballot committee and to count ballots. Randy and Rebecca Conklin volunteered to count the ballots.

**Introductions of Nominees:** Patti Lynch introduced the nominees running for the two open board positions. Linda Detrick and Bob Temple volunteered to run for the board.

**Treasurer's Report:** Reported by Elaine Murdock

The community has already received a financial summary in the mail. To summarize:

Retained Earnings 12/31/2016	\$27,049.53
Income January-July 2017	+ 14,886.30
Expense January-July 2017	- 9,175.25
Retained Earnings 7/31/2017	\$32,760.58
Accumulated Reserves	7,666.68
Total Equity 7/31/2017	\$40,427.26

**Committee Reports:**

Architectural/Committee Standards- Reported by Lane Speck

Lane reported that there was one formal petition this year, which consisted of a series of lighting changes on a property.

Lane also mentioned that he and his wife, Carolyn, would be moving when their house sells. There will be a need for a new Chairman of the Architectural Committee.

Pete Kauffman stated that Lane has done a tremendous job and wanted to recognize him for his extraordinary service to the community. Dick Heck also gave his debt of gratitude to Lane for his grace, the keeping of peace and knowledge in handling difficult situations. Lane has been a valuable asset to the neighborhood and will be greatly missed.

#### Maintenance-Reported by Thane Drummond

The Maintenance Committee has met two times this year. The shrubs around the Entrance Sign need to be trimmed. For now, the two Holly trees will be trimmed and more drastic measures will be considered for the coming year. A bid for the trimming has been approved but the Board has not heard back from the company. The Entrance lights have been replaced and several fallen trees have been removed from the community.

Industrial trailers do not fit in the spaces of the storage lot and are not allowed in that area for long-term use. For short-term situations, they can be stored in the center of the larger storage lot. The lottery for the two concrete pads in the lower storage lot will take place in August of next year.

#### Website- Reported by Margee Kauffman

Please check the BGHOA website [www.boxwoodgreen.org](http://www.boxwoodgreen.org) for information about upcoming meetings, minutes, changes to policies, review of official documents and other useful information. Any comments to improve the website are always welcomed.

#### Hospitality- Reported by Donna Csolak

During this past year, The Hospitality Committee organized a New Year's Eve party at Old School Pub, A Ladies Night Out at Capps and a brunch at the Hotel Roanoke. A suggestion was made by Donna to start a full moon cruise on the lake. The neighborhood picnic will be held in the afternoon of August 26<sup>th</sup>, following the Annual August meeting. The annual Christmas Dinner will be held on Thursday, December 14<sup>th</sup>. The dinner will be held at the Black Water Café. An email with additional information will be sent out in early November.

There is a Walk to Defeat ALS on September 24<sup>th</sup> at Hollins University. This is in support of one of our neighbors, Donna Csolak, who has recently been diagnosed with ALS. Please consider joining or support her team at <http://web.alsa.org/goto/DonnasStars>.

Both Donna Csolak and Elaine Murdock will be stepping down from the Hospitality Committee at the end of this year. Their time and effort is greatly appreciated. Please consider volunteering to fill these positions.

#### Welcoming Committee- Reported by Carolyn Speck

Carolyn Speck will be stepping down as the Chairperson of the Welcoming Committee when their house sells. She has been a valuable member of this committee since 2013 and will be greatly missed along with her husband Lane. The committee made visits to Justin & Carrie Kerns and Butch & Claire Swift during this past year.

#### Facebook Page-Reported by Dick Heck

Denise Korynta has set up a Facebook page for the residents of Boxwood Green. Please check out this page for unofficial information concerning our neighborhood.

#### **New Business:**

Election results- The Ballot Committee confirmed the nominations of Linda Detrick and Bob Temple to the Board with 44 votes for each. Their exact positions will be decided at the September meeting.

#### Home Security-Reported by Pete Kauffman

There were 2 incidents of homes reporting losses to the local sheriff. One was resolved with no charges being filed. The other case is unresolved. In both cases only small items were stolen. A Neighborhood Watch will be considered for this year. Details will follow at a later date.

Neighborhood Recycling-Reported by Dick Heck

Four Corners Recycling offers residents with single stream curb-side recycling services. If interested for services and rates, please contact them at [www.FourCornersRecycling.com](http://www.FourCornersRecycling.com).

Scruggs Rescue Squad offers free CPR training to communities.

Being no further business, Dick called a motion to adjourn. The motion was made, seconded and carried by voice vote. The meeting was adjourned at 11:30 am.

Sincerely,  
Patti Lynch  
BGHOA Secretary