

Boxwood Green Homeowners Association
Board of Directors Meeting
November 21, 2019

Eric Cheney called the meeting to order at 6:05 PM

Present: Eric Cheney, Sam Bready, Linda Detrick, Norm Schaaf, Margee Kauffman, Randy Conklin, Pete Kauffman, Alan Detrick

Eric Cheney announced there was a correction to the minutes from the September 16, 2019 meeting previously sent via regular mail and email. Margee Kauffman was incorrectly named in the minutes as an authorized signer on the signature cards for the association checking and money market accounts. Margee's name was removed from the minutes as an authorized signer on those accounts.

Norm Schaaf made a motion to approve the minutes as corrected. Sam Bready seconded the motion. The motion was approved unanimously.

Treasurers report: Sam Bready

The treasurer's report was previously sent via email to the Board.

Retained Earnings 9/30/2019	\$35,205.35
Income October 2019	+116.00
Expense October 2019	<u>-781.69</u>
Retained Earnings 10/31/2019	\$34,539.66
Accumulated Reserves	<u>9,750.02</u>
Total Equity 10/31/2019	\$44,289.68

Linda Detrick made a motion to accept the report without any corrections or additions. Norm Schaaf seconded the motion. The motion was approved unanimously.

Secretary's Report: Linda Detrick

The minutes from the September 16th board meeting were sent via email and regular mail to everyone. The flier for the Holiday dinner was also distributed and a follow up will go this week.

Committee Reports:

Maintenance Committee: Pete Kauffman

An update from Pete Kauffman regarding the completion of the Storage Lot project and the status of the security camera was sent to all homeowners prior to the board meeting. Pete noted he was very pleased with the professionalism and work ethic of the gentleman who did the fence repair. Norm Schaaf offered to trim the weeds around the perimeter of the fence.

Hospitality Committee: Elaine Murdock

A final reminder for the December 11th Holiday Dinner at the Blackwater Cafe will be sent out this week. Twenty-eight people have responded to date.

Architectural Review Committee: Randy Conklin

Construction has started on Lot 30 with approvals completed for the project subject to any future changes. Sam reported that the Western Virginia Water Company will be removing two dead trees on the well lot on Boxwood Green.

Finance Committee: Randy Conklin

Work on next year's budget will begin soon.

New Business:

Bookkeeper Position:

The association needs to hire a new person for the paid position of bookkeeper beginning January 2020. A description of the requirements is available from Margee Kauffman. A request will be sent out advertising the position to see if anyone in the neighborhood is interested in the position.

Deer: As a result of comments from the community, a discussion regarding the possibility of asking Hunters for the Hungry to reduce the deer population in the community was discussed and deferred.

Mission and Vision Statements:

Eric will draft a mission and a vision statement for the next meeting.

Old Business:

Solar Policy:

The members of the Architectural Review Committee had an opportunity to review the Alternative Energy Policy and offered their comments and suggestions. It will now be sent to a lawyer for final review and a vote to accept or amend it will be taken upon its return.

Active Complaints:

There are no active complaints.

The date of the next Homeowners Association meeting is 6:00 pm January 31, 2020.

Being no further business, the meeting adjourned at 7:20 PM.

Linda Detrick
Secretary, Boxwood Green Homeowners Association